



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, DECEMBER 12, 2018 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on December 12, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

Councillor Christa Cowell

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

#2018-0459

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the Regular Agenda of Council dated December 12, 2018 be accepted as presented, with the following change:

Item 8 d 1 and 2 (capital budget) be moved for consideration following section 3

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. DEPUTATIONS AND PETITIONS

Mayor Mayhew allowed John Walsh to take the floor and bring forward comments regarding the the McLean-Switzer Drain requesting that the matter be deferred before a decision is made.

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – December 5, 2018

#2018-0460

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated December 5, 2018 be adopted as printed.

Carried

Kristen McGill, Treasurer, presented information on the following:

1. Budget Process Overview
2. Capital Budget Overview

Future meetings planned for further consideration of the 2019 budget.

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

#2018-0461

Moved by Councillor Sholdice

Seconded by Deputy Mayor Wilkins

THAT accounts as presented by the Treasurer in the amount of \$1,850,788.96 be received.

Carried

8. ACTION CORRESPONDENCE

None

9. STAFF REPORTS

a. Fire

1. Scott air bottle purchase

#2018-0462

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Council approve the purchase of 1 Scott, 2216, carbon fiber air bottles from the 2018 budget and another 5, 2216 SCBA bottles from the 2019 budget, from M&L Fire and Safety.

Carried

b. Administration

1. Ratification of Council Appointments to Committees and Boards

#2018-0463

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT Councillor Doug Bartlett be appointed as the third member of the Tri-County Water Board.

Carried

#2018-0464

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Jill Bellchamber-Glazier be identified as the alternate for the Tri-County Water Board

Carried

#2018-0465

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT Council make appointments of members to the following committees and boards:

- Economic Development Committee – Allan Mayhew (ex officio), Doug Bartlett, Mike Sholdice, Mark McGill, Christa Cowell
- Brooke-Alvinston Fire Board – Martin Vink
- Four Counties Transportation – Ian Carruthers, Marigay Wilkins

- Lower Thames Valley Conservation Authority – Martin Vink
- St. Clair Region Conservation Authority – Mark McGill
- Tri-County Water Board – Allan Mayhew, Marigay Wilkins, Doug Bartlett, with Jill Bellchamber-Glazier as an alternate
- Emergency Management – Allan Mayhew, Ian Carruthers, Christa Cowell, Mike Sholdice, Marigay Wilkins, Robert Hansen, Jill Bellchamber-Glazier, Greg Storms, Elizabeth Cummings, Sheila McCahon, Kristen McGill, Steve MacDonald and Barbara Pinnell
- Canada Day Committee – Allan Mayhew (ex officio), Ian Carruthers, Jeremy Feasey, Barbara Pinnell (secretary)
- Communities in Bloom – Ian Carruthers, Mike Sholdice

Carried

c. Building

d. Finance

e. Facilities and Recreation

1. Family Day 2019

#2018-0466

Moved by Councillor Bartlett

Seconded by Councillor Vink

THAT council approves free use of the arena auditorium as early as 1pm and free ice for a public skate for potentially as long as 1:00 to 5:00pm for Monday February 18, 2019 (Family Day).

Carried

2. Municipal Office Air Quality Concerns

#2018-0467

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

THAT the municipal office air quality concerns report is received.

Carried

3. Hanging Flower Basket Program 2019

#2018-0468

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

THAT Council approves:

continuing with 120 hanging flower baskets for 2019

continuing to have the baskets on display from late May until after the Glencoe fair. The "Remember Their Sacrifice" banners can also be hung and on display for the fair weekend

sponsorship to remain at \$65 per basket

staff ordering the flower baskets from the two greenhouses (as done the past four seasons).

Carried

f. Public Works

1 Section 78 Request – Kelly Drain

#2018-0469

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT council directs the Drainage Superintendent to do the following:

- hold a meeting with the ratepayers of the Kelly Drain to receive input on the potential project
- consult with Lower Thames Conservation Authority to ascertain if the enclosure would be allowed by the CA
- report back to council once these steps have been taken

Carried

2. Section 78 Request – Gov't 5 & 6 Drain

#2018-0470

Moved by Councillor Vink

Seconded by Councillor Carruthers

THAT council appoints Spriet Associates under Section 78 of the Drainage Act to examine the Government 5 & 6 Drain and produce a report on this matter.

Carried

3. Saxon Drain Branch No. 1

#2018-0471

Moved by Councillor Bartlett

Seconded by Councillor Carruthers

THAT council receive the Saxon Drain Branch No. 1 report for information purposes.

Carried

4. Switzer and McLean Switzer Drain Update

Mayor Allan Mayhew allowed Rob McColl to address council regarding the Switzer and McLean Switzer Drain.

#2018-0472

Moved by Councillor Vink

Seconded by Councillor Bartlett

THAT council instruct staff to file an appeal under sections 72 and 100 of the *Drainage Act* with respect to the Engineer's Report for the Switzer and McLean Switzer Drain.

Carried

5. Winter Operations Report

#2018-0473

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT the Winter Operations Plan 2018 is approved by council.

Carried

6. Public Works Report

#2018-0474

Moved by Councillor Bartlett

Seconded by Councillor McGill

THAT the Public Works report dated December 12, 2018 is received.

Carried

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority 2019 Preliminary Budget

#2018-0475

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

THAT the Lower Thames Valley Conservation Authority 2019 Preliminary Budget figure is included in the Southwest Middlesex 2019 budget.

Carried

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Ontario Cannabis Legalization Implementation Fund (OCLIF)
2. Ontario Government Releases New Environment Plan for Consultation

3. GDHS Student Thankyou

#2018-0476

Moved by Councillor Bartlett

Seconded by Councillor McGill

That the information correspondence items are received and filed.

Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

None

14. NOTICE OF FUTURE MEETINGS (subject to change)

- December 19, 2018 – Budget – Capital – 6:00 p.m.
- December 19, 2018 – Council/Planning – 7:00 p.m.
- January 9, 2019 – Council – 1:30 p.m.
- January 16, 2019 – Special Mtg. – Facilities Tour and Operating Budget starting at 10:00 a.m.
- January 23, 2019 – Council including Operating Budget – 7:00 p.m.
- January 30, 2019 – Council/Planning including Operating Budget – 7:00 p.m.
- February 6, 2019 – Council including Budget Wrap-Up – 1:30 p.m.

15. CLOSED SESSION (Committee of the Whole)

Closed session not anticipated.

16. BY-LAWS

1. By-law No. 2018/087

Being a by-law to appoint the Emergency Community Control Group (CCG) of the Municipality of Southwest Middlesex

2. By-law No. 2018/088

Being a by-law to establish Municipal Service Board and Committees along with their respective appointments of the Municipality of Southwest Middlesex

3. By-law No. 2018/089

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 12, 2018)

#2018-0477

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

That By-law No. 2018/087 to By-law No. 2018/089 be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 9:55 p.m.

Mayor

CAO/Clerk